

Valencia Elementary Home and School Club

I Would Like to Help Make a Difference!

Please check off the Committee(s) you would like to be involved in, fill in the form push "Send".
Your involvement and your voice make a difference!

Please note Chairpersons coordinate events & oversee duties whereas Volunteers (Helpers) assist the Chairs in carrying out that particular event or duty. Volunteers can do as much as directly assists the Event Chairperson or as little as bringing a baked good to a bake sale or letting your opinion be heard.

On-Going

Valencia Home and School Club	<p>Parent Association working to <i>fund programs, materials and resources at Valencia in order to support our teachers and enhance the educational experience of our children.</i></p> <p><u>Voices Needed:</u> Be at the meetings held once a month to help bridge the gap between parents and our school.</p> <p><u>Volunteers Needed:</u> Below are explanations of each fundraising event as well as other volunteer positions at our school. Please let us know how you can help us out. Co-Board Members are always welcome!</p>
President	<p>The President coordinates the work of the Home and School Club Directors and its committees to facilitate the Club's goals. The President is responsible for running meetings, approving payments made from the Club's treasury, maintaining a list of committee chairs and calendar of events, and updating the school newsletter, the Valencia View. Please refer to the H&SC bylaws for an official job description.</p> <p>2008-2009 President: Wendy Clarke 2009-2010 President: Nominations will be held in Spring 2009</p>
Vice President	<p>The Vice-President assists the President, and in his/her absence, acts as President. The Vice-President, coordinates and manages fundraising committees and activities. Please refer to the H&SC bylaws for an official job description.</p> <p>2008-2009 Vice President: Michelle Young Volunteers Needed: Co-Vice President is welcome immediately 2009-2010 Vice President: Nominations will be held in Spring 2009</p>
Treasurer	<p>The Treasurer is responsible for maintaining the Club's budget and financial records, and providing written financial status reports at each meeting. The Treasurer pays the Club's bills and deposits the Club's earnings in the Home and School bank account. Knowledge of Quick Books is helpful. Please refer to the H&SC bylaws for an official job description.</p> <p>2008-2009 Treasurer: Karin Kerber-Smith 2009-2010 Treasurer: Nominations will be held in Spring 2009</p>

<p>Corresponding Secretary</p>	<p>The Corresponding Secretary communicates information to the Valencia community, and beyond, on behalf of the Club. This typically includes Club meeting notices and special events sponsored by the Club. Please refer to the H&SC bylaws for an official job description.</p> <p>2008-2009 Corresponding Secretary: Nathalie Manning 2009-2010 Corresponding Secretary: Nominations will be held in Spring 2009</p>
<p>Recording Secretary</p>	<p>The Recording Secretary takes and issues minutes of the Home and School Club meetings. Please refer to the H&SC bylaws for an official job description.</p> <p>2008-2009 Recording Secretary: Allison McKenna 2009-2010 Recording Secretary: Nominations will be held in Spring 2009</p>
<p>Volunteer Coordinator</p>	<p>The Volunteer Coordinator is both organized and a people person. He/She collects and compiles volunteer information for all Committees as well as Room Parents. The Coordinator also organizes room parents for each classroom. Room Parents will conduct a short student interview to recognize their teacher once a year to be published in the Valencia View. Please refer to the H&SC bylaws for an official job description.</p> <p>2008-2009 Volunteer Coordinator: Open. Needed Immediately. 2009-2010 Volunteer Coordinator: Nominations will be held in Spring 2009</p>
<p>Valencia Caring Community (year long)</p>	<p>The Valencia Caring Community is a group of parents who provide meals for families in times of crisis.</p> <p><u>Chairperson:</u> Mindi Frady <u>Volunteers:</u> Alison McKenna, Dawn Schipper, Fabiola Baeza, Jennifer Moore, Francie Wood, Lorena Russo, Danielle McAnerny, Julie Holser, Misty Courtney, Sherree Bocast, Kim DeSerpa, Kristi Ewings, Michelle Franklin, Liz Wong, Renee Roberts, Cheryl DeMonner, Cristina Sayers, Bill & Maria Bonsall, Dori Galster, Trina Scott, Jan Candau</p>
<p>Valencia View Advertising (year long)</p>	<p>Businesses of families at our school are welcome to advertise in our school newsletter, the Valencia View. This chair collects the ads in digital format and assembles the advertising page. Knowledge of imaging, file types, and layout is helpful.</p> <p><u>Chairperson:</u> Trent McNair <u>Volunteers Needed:</u> none at this time.</p>
<p>Valencia View Advertising SALES (year long)</p>	<p>Advertising Sales can be done within our community of families or in the greater community extending to local businesses.</p> <p><u>Chairperson:</u> Open, Needed immediately <u>Volunteers Needed:</u> immediately</p>
<p>English/Spanish Translation (year long)</p>	<p>All handouts sent home with students must be translated. This chair is available via email for any & all translations and must be very fluent and well acquainted with translating in written form.</p> <p><u>Chairperson:</u> Lesvia <u>Volunteers Needed:</u> none at this time but please let us know if you have experience in case the need arises.</p>

School Campus Beautification Committee (year long)	<p>Arrange a day before school begins in the Fall and one in the Spring for the students and their families to help beautify our school.</p> <p><u>Chairperson:</u> Kim Ferrell <u>Committee Members:</u> Patrice Orton, Michelle Young, Jan Candau <u>Volunteers:</u> Aimee Escalante, Michelle Franklin, Belle Leporini, Nicole Castellanos, Stephen Young</p>
Lost and Found (year long)	<p>Upkeep of Lost and Found items during school hours. Periodic donations of unclaimed items to Goodwill.</p> <p><u>Chairperson:</u> Gina Libby <u>Volunteers:</u> Dawn Schipper, Allison McKenna</p>
Lunch Time & Recess Yard Duty (year long)	<p>Volunteers are needed for Yard Duty during Lunch time and Recess.</p> <p><u>Volunteers:</u> Allison McKenna, Micha Scott, Jennifer Moore, Michelle Franklin, Kim Pierini, Julie Titus</p>
School Office Help	<p>Our office Staff would appreciate your help anytime.</p> <p><u>Volunteers:</u> Francie Wood, Sheryl Sessions</p>
Spirit Wear Sales (year long)	<p>Valencia Elementary T-Shirt & Sweatshirt sales. Chair is present at events such as Kinder Round-up, Kinder Orientation & Picnic, Back to School nights & dinners. Chair is responsible to keep inventory up to date. Chair keeps order forms up to date and is responsible to make copies and have them at events, in the office, and for classroom distribution. There are a couple Spirit Wear Sales drives during the year which the chair is responsible for.</p> <p><u>Chairperson:</u> Heather Jones <u>Volunteers:</u> Susie Peoples, Francie Wood, Brenda Block, Susie Ronzano, Sheryl Sessions, Julie Titus</p>
Box Tops	<p>Collect the Box Top squares off of participating brands and turn them in for cash for Valencia. Responsibilities include making posters & fliers, collecting tops & turning them in.</p> <p><u>Chairperson:</u> Deedee Gordo</p>
Recycling Committee (year long)	<p>Responsibilities include promoting recycling on the Valencia campus, collection of recycled materials from school recycle bins, and delivery to recycling facility.</p> <p><u>Chairperson:</u> TBD <u>Volunteers:</u> Julie Malcolm, Tracy Enzweiler, Susan, Esther Dilgert</p>
Technology (year long)	<p>Responsibilities include updating Valencia's website regularly with information, announcements, pictures, etc. Knowledge in web scripting is a must.</p> <p><u>Chairperson:</u> Kate Sandusky, Bill Weinberg <u>Volunteers:</u> Michael Hushaw, Kim DeSerpa</p>

Website Committee (on going)	<p>This committee stays on top of current information to be posted to the website, new tools or information and technology that can be introduced, advertising, and more. Committee works with Web Master to keep our website modern and up to date.</p> <p><u>Chairperson:</u> TBD <u>Volunteers Needed:</u> Immediately</p>
Web Master (on going)	<p>Web Master should be fluent in programming, etc. This person works with District, Principle, H&SC & Site Council, Website Committee, and businesses in advertising.</p> <p><u>Current Web Master:</u> Bill Weinberg <u>2009-2010 and Future:</u> NEEDED</p>
Grant Writing (year long)	<p>Responsibilities include writing and submitting grant requests.</p> <p><u>Chairperson:</u> Kim DeSerpa <u>Volunteers:</u> Dawn Schipper, Margaret Ellis, Renee Roberts</p>
Spectra Arts Program (year long)	<p>Arts at Valencia are funded by Walk for the Arts Fundraiser. Spectra Arts program hires two artists of varying talents to come and instruct the classrooms. Chair works with Santa Cruz Cultural Council in choosing artists and coordinates with those artists and teachers in August and early September.</p> <p><u>Chairperson:</u> Aimee Martin <u>Volunteers:</u> Stephen Young, Michelle Young, Karin Kerber-Smith</p>
Science Assemblies	<p>Chair chooses and coordinates Science Assemblies according to budget and calendar.</p> <p><u>Chairperson:</u> Karin Kerber-Smith <u>Volunteers:</u> Needed</p>
Card Fundraising Programs (year long)	<p><u>Wamoola:</u> Washington Mutual debit card members can indicate Valencia as their school of choice. Each dollar spent on debit card earns points for Valencia which is then cashed into dollars for our school.</p> <p><u>Nob Hill/ New Leaf Cards:</u> Shop at these stores and present your card to earn money for Valencia.</p> <p><u>Target Credit Card:</u> When you indicate Valencia as your school, you'll earn points and money for our school.</p> <p>Responsibilities include creating and distributing fliers to classrooms and fundraiser events.</p> <p><u>Chairperson:</u> Volunteers Needed</p>
Room Parents	<p>Each classroom is assigned a room parent who is responsible for coordinating Harvest Festival and other classroom related events.</p> <p>Talk to your child's teacher to volunteer.</p>
Valencia Garden	<p>The Garden is cared for voluntarily by Students. Kinder teacher, Karen Richmond, and parents volunteer their time for our garden.</p>


Yearbook pictures 1 st semester/Assembly of book Feb/Mar)	Obtaining pictures for each page. Coordinating volunteers. Formatting. Working with Yearbook Company. Sales. <u>Chairperson:</u> Michelle Young <u>Volunteers Needed (#?):</u> Dawn Schipper, Jennifer Moore, Heather Jones, Deedee Gordo, Kim Pierini, Belle Leporini, Nicole Dennis, Sheryl Sessions, Julie Titus, Dori Galster, Trini Scott
General Pictures	Take pictures all year long and turn them into the office. These pictures may be used on the Valencia Website. Pictures are also NEEDED for the yearbook which is assembled in early Spring <u>Volunteers Needed:</u> Everyone is welcome to turn in pictures.
Grand Parent Program	Jeremy Ertl is in the process of setting this up for Valencia Elementary.

August thru October

Picture Day /volunteers	Volunteers assist teachers and the photographers with Picture Day, and Picture Re-Take Day. Volunteers Needed: 2009-2010 School Year Thank You!!!
Business (year long with a drive in the Fall)	Valencia automatically earns “free” money when you register and use your Safeway, Macys, and/or credit cards. We will also be starting a gift card program- too easy! Responsibilities include coordinating with the local participating businesses, daily & weekly collection of receipts, making fliers and coordinating with events. <u>Chairperson:</u> Christa Taylor <u>Volunteers Needed:</u> Immediately
Kindergarten Round-up (Spring) Kindergarten Orientation day before school starts in fall)	Teachers organize Round-up and Orientation. The H&SC provides information to new families at both events to familiarize them with the club, and in the Fall, provides a school tour and popsicles after Orientation. <u>Chairperson:</u> H&SC Board Member Volunteers Needed: None at this time. Will be needed for Fall 2009
First Day of School Breakfast	A continental breakfast is provided for parents on the first day of school in the cafeteria. Chair is responsible to pick up, arrange, set up, and clean up. <u>Chairperson:</u> H&SC Board Thank You!!!
Welcome Back to school BBQ & Bake Sale – 5 th grade 2 nd Thursday of school’s Start)	This is a family social to welcome everyone back to a new school year. A dinner is hosted by the 5 th grade parents to fundraise for 6 th grade Outdoor Science School which their children will attend the following year. Responsibilities include: obtaining donations from businesses, making posters & fliers, coordinating, clean up. <u>Chairperson:</u> Debbie Modena Volunteers: (#?) Needed Immediately <u>2009 Chairperson:</u> Needed for 2009 Thank You!!!

<p>Back To School Night (September)</p>	<p>This is a “Parent Only” event that is kicked off by an introduction and short overview by the Principal, Home and School Club and Site Council. Then, off to classrooms to meet with the teachers.</p> <p><u>Chairperson:</u> Teachers <u>Volunteers:</u> None needed.</p> <p style="text-align: right;">Thank You!!!</p>
<p>Toyota Car Raffle (Fall)</p>	<p>A car will be donated by Toyota and we receive 100% profit from all tickets we sell. Responsibilities include communicating with Toyota, making posters & fliers, coordinating, and selling tickets.</p> <p><u>Chairperson:</u> Jan Candau, Lisa Mella <u>Volunteers:</u> (#?) Needed Immediately, Kalena Allard, Dawn Schipper</p> <p style="text-align: right;">Thank You!!!</p>
<p>Sally Foster Sales (September 19th Kick off</p>	<p>This is one of our largest fundraisers - we receive 50% of the profits! High quality Sally Foster Gift Wrap Sale. Chair is responsible for communications with company, coordinating student’s sales packets, collecting and entering orders and money.</p> <p><u>Chairperson:</u> Sara Walls <u>Volunteers:</u> Dawn Schipper, Jennifer Moore, Misty Courtney, Susie Ronzano, Julie Titus, Trina Scott, Karyn Warrick</p> <p style="text-align: right;">Thank You!!!</p>
<p>Harvest Festival (Fall)</p>	<p>This fun family event is held at the end of October. There are game booths and a haunted house. Everyone is invited to wear their costumes! Responsibilities include coordinating room parent volunteers for game booths, setting up a haunted house, and coordination/communications with vendors.</p> <p><u>Chairperson:</u> Jody Cole <u>Volunteers:</u> Mindi Frady, Aimee Escalante, Micha Scott, Terry Berman, Jennifer Moore, Amy Coffey, Brenda Block, Cindy Brendlen, Danielle McAnerny, Julie Holser, Natasha Montana, Patrice Orton, Sherree Bocast, Deedee Gordo, Kristi Ewings, Michelle Franklin, Kim Pierini, Cheryl DeMonner, Avelet Voskobovnik, Nicole Dennis, Susie Ronzano, Nancy Stranger, Karen Hegerle, Michelle Lozano, Dori Galster</p> <p style="text-align: right;">Thank You!!!</p>
<p>Harvest Festival Dinner – 5th Grade (Fall)</p>	<p>A dinner is hosted by the 5th grade parents to fundraise for the Outdoor Science School their children will attend in 6th grade. Responsibilities include: obtaining donations from businesses, making posters & fliers, coordinating, serving and clean up.</p> <p><u>Chairperson:</u> Kalena Allard <u>Volunteers:</u> Kalena Allard, Mindi Frady, Danielle McAnerny, Sherree Bocast, Kim DeSerpa, Kate Sandusky, Kristi Ewings, Michelle Franklin, Renee Roberts, Nicole Dennis, Barbara Emanuel, Julie Titus</p> <p style="text-align: right;">Thank You!!!</p>

November - February

<p>Holiday Staff Luncheon</p>	<p>Parent's opportunity to show appreciation for our teachers and staff at Valencia. Chair is responsible for coordinating luncheon food provided by parents, set-up and clean-up. Chair also plans for something nice or a thoughtful gesture.</p> <p><u>Chairperson:</u> Aimee Escalante <u>Volunteers:</u> Mindi Frady, Micha Scott, Pam Hushaw, Esther Dilgert, Francie Wood, Heather Jones, Margaret Ellis, Cindy Brendlen, Danielle McAnerny, Julie Hinson, Julie Holser, Misty Courtney, Natasha Montana, Patrice Orton, Kim DeSerpa, Kristi Ewings, Michelle Franklin, Kim Pierini, Liz Wong, Renee Roberts, Belle Leporini, Barbara Emanuel, Karen Hegerle, Lisa Craddock, Dori Galster, Michelle Chaney, Trina Scott, Jan Candau</p>
<p>Scholastic Book Fair Oct 10-17th</p>	<p>Scholastic Book Club sets up a "store" in the Library. Chair organizes "store", volunteers, and funds collected. A poster is made for donations made to each teacher.</p> <p><u>Chairperson:</u> Liz Wong <u>Volunteers:</u> Elvira Hernandez, Aimee Escalante, Micha Scott, Terry Berman, Amy Coffey, Theresa Price, Julie Holser, Patrice Orton, Renee Roberts, Susie Ranzano, Nicole Castelanos, Jan Candau</p> 
<p>Science Fair</p>	<p>Responsibilities include coordinating the Science Fair.</p> <p><u>Chairperson:</u> Victor DeCosta <u>Volunteers:</u> Cherly DeMonner, Avelet Voskobovnik, Nicole Dennis, Nicole Castellanos</p>
<p>Science Fair Bake Sale</p>	<p>Responsibilities include: obtaining baked good donations, making posters & fliers, coordinating, clean up.</p> <p><u>Chairperson:</u> Open <u>Volunteers Needed:</u> Immediately</p>
<p>4th Grade Trip</p>	<p>Responsibilities include scheduling, buses, meals, coordinating students, classrooms, and volunteers.</p> <p><u>Chairperson:</u> Volunteers Needed Immediately</p>
<p>Spring</p>	
<p>Teacher Appreciation Luncheon (Spring)</p>	<p>Parent's opportunity to show appreciation for our teachers and staff at Valencia. Chair is responsible for coordinating luncheon food provided by parents, set-up and clean-up. Chair also plans for something nice or a thoughtful gesture.</p> <p><u>Chairperson:</u> Misty Courtney, Dawn Schipper, Linda & Trent McNair <u>Volunteers:</u> Mindi Frady, Aimee Escalante, Micha Scott, Pam Hushaw, Fabiola Baeza, Margaret Ellis, Cindy Brendlen, Danielle McAnerny, Julie Hinson, Julie Holser, Ntasha Montana, Liz Schwartz, Sherree Bocast, Kim DeSerpa, Kate Sandusky, Kristi Ewings, Michelle Franklin, Kim Pierini, Liz Wong, Renee Roberts, Sheryl Sessions, Karen Hegerle, Bill & Maria Bonsall, Dori Galster, Trina Scott, Jan Candau</p>
<p>Kindergarten Round-up (Spring) Kindergarten Orientation (day before school starts in fall)</p>	<p>Teachers organize Round-up and Orientation. The H&SC provides information to new families at both events to familiarize them with the club, and in the Fall, provides a school tour and popsicles after Orientation.</p> <p><u>Chairperson:</u> H&SC Board Member <u>Volunteers Needed:</u> None at this time. Will be needed for Fall 2009</p>

Home & School Club Nominating Committee (Spring)	Chair is responsible to “advertise” Board positions and find candidates for nomination. <u>Chairperson:</u> Open. Volunteer needed for 2009-2010 Nominations. <u>Volunteers Needed:</u> 2
3rd Bi-Annual Dinner and Auction March 21 st , 2009 Thaminate	This is an “Adult Only” event. In 2006 we raised over \$39,000 that went toward replacing an out-of-code play structure with a new one. The second phase is installing in the Fall of 2008. Chair solicits donations from local businesses and coordinates theme, location, set-up, bidding/donations, dinners, entertainment, and clean-up. <u>Chairperson:</u> Jennifer Nowark, Nathalie Manning <u>Volunteers:</u> Margaret Ellis, Terry Berman, Susie Peoples, Julie Holser, Deedee Gordo, Kate Sandusky, Cheryl DeMonner, Cristina Sayers, Dori Galster, Trina Scott
Walk for the Arts (Spring)	This annual event is held during the school day. All students participate in a sponsored walk-a-thon. Collected donations pay for our yearly Spectra Arts Program. Responsibilities include soliciting donations from local businesses, purchase/rental of equipment, coordinating. <u>Chairperson:</u> Stephen & Michelle Young; Co-Chairs Welcome Immediately <u>Volunteers:</u> Micha Scott, Mindi Frady, Alison McKenna, Dawn Schipper, Aimee Escanlante, Francie Wood, Amy Coffey, Danielle McAnerney, Julie Hinson, Julie Holser, Natasha Montana, Kate Sandusky, Liz Wong, Tricia McCurdy, Nancy Stranger, Sheryl Sessions, Theresa Kloepfer, Julie Titus, Michelle Lozano, Bill & Maria Bonsall, Michele Chaney, Trina Scott, Karyn Warrick, Jan Candau
Open House Dinner – 3 rd Grade (Spring)	Responsibilities include: obtaining donations from businesses, making posters & fliers, coordinating, clean up. <u>Chairperson:</u> 3 rd Grade Parent Needed <u>Volunteers:</u> Kalena Allard, Mindi Frady, Elvira Hernandez, Margaret Ellis, Claudia Schneider, Esther Dilgert, Fabiola Baeza, Leticia Alcalá, Francie Wood, Amy Coffey, Heather Jones, Margaret Ellis, Brenda Block, Cindy Brendlen, Julie Holser, Deedee Gordo, Avelet Voskobovnik, Nancy Stranger, Sheryl Sessions, Theresa Kloepfer, Karen Hegerle, Trina Scott
June	
Talent Show (Beginning June)	Responsibilities include coordinating student performances, equipment and music as well as classroom attendance at assembly. <u>Chairperson:</u> Danielle McAnerney <u>Volunteers Needed:</u> (#?)
Field Day (Last week of school year)	Activities organized by the teachers in the school yard and field. Responsibilities include interfacing with Room Parents to provide water and snacks, coordinating volunteers to help with organized athletic games. <u>Chairperson:</u> Teachers <u>Volunteers:</u> Mindi Frady, Alison McKenna, Aimee Escalante, Julie Hinson, Patrice Orton, Liz Wong, Cheryl DeMonner, Belle Leporini, Bill & Maria Bonsall, Trina Scott, Jan Candau