

## Home and School Club Update : Dec 2009

The Home and School Club has been busy this year, planning and managing events and programs all designed to make Valencia a better place for all of our kids. Below is a partial list of what we have already accomplished this year:

- Back to School Welcome Package and 2009/2010 Planning Calendar
- Back to School Italian dinner
- “Drive for Schools” Toyota ticket sales fundraiser
- Schoolwide pizza and dance party celebration
- Family Reading Night
- e-waste collections and recycling
- Monthly Staff Appreciation gestures
- 2009/2010 SPECTRA program defined
- Harvest Festival and Pasta Dinner
- Weekly “What’s Happening at Valencia” e-blasts
- Parent Education Speaker Series
- Website updates

We are looking forward to more fun and helpful events and programs this year but need your help to make them happen. If you agree these efforts are worthwhile and make a difference, please consider volunteering to help coordinate an upcoming planned event. It is only through volunteer help that we are able to continue these fun and helpful programs.

***We have an immediate and urgent need for volunteers to chair the planned events listed below. Especially time-sensitive are the Family Movie Night and the Spring Event.***

### **Family Movie Night (January 29)**

- Survey students to select an appropriate movie for showing
- Advertise the evening to parents through e-mails and posters
- Obtaining a license for “public” viewing
- Arrange for the movie and equipment for showing
- Coordinate snacks for the evening (popcorn and drinks)
- Organize a clean-up crew

If interested or for more information, contact Karin Kerber-Smith:

[kkerbersmith@baymoon.com](mailto:kkerbersmith@baymoon.com)

### **Spring Event (March 27)**

Chairperson duties:

- Choose your committee leaders and ask for volunteers
- Schedule planning meetings
- Delegate duties and jobs to your committee members
- Create agenda for each meeting

### Committee Leader duties

Leaders needed for \*Decorations, \*Food, \*Donations, \*Music, \*Kidzone activities

- Choose a job or task
- Attend committee meetings
- Report progress to chairperson

If interested or for more information, contact Kalena Allard: [aptoskpa@yahoo.com](mailto:aptoskpa@yahoo.com)

### **Spring Staff Luncheon (May 4)**

- Establish a theme, set a menu
- Work with parent volunteer cooks to organize a fabulous meal
- Decorate the staff lounge
- Working within a budget, select, obtain and present a gift from parents to the teachers and staff
- Organize a clean-up crew

If interested or for more information, contact Karin Kerber-Smith:

[kkerbersmith@baymoon.com](mailto:kkerbersmith@baymoon.com)

### **Walk for the Arts (May 14)**

- Work within budget & guidelines to coordinate teams of room parents, set up and clean up crews, and event volunteers.
- Update & send event documents to families and staff
- Keep the momentum of the event going through promotions & marketing
- Track and tally donations

If interested or for more information, contact Michelle Young: [shelliepip@yahoo.com](mailto:shelliepip@yahoo.com)

### **Spiritwear Sales Coordinator**

- Promote sales of spiritwear products (this includes selling at Kinder picnic/New student orientation, parents coffee on first day of school, Back to school BBQ, and possibly kinder roundup in the spring). You can have volunteers help with this!
- Update order forms as needed
- Collect forms from office and fill orders from inventory (deliver product to classroom or teacher boxes)
- Make deposit of spiritwear monies to treasurer
- Track inventory and order more when necessary (this includes picking it up from vendor and organizing it in storage)

*Note from current coordinator: This is a great job! It is an easy way to be involved- it is busier at the start of school and then is more of a "check in weekly" job to fill any orders that come in.*

If interested or for more information, contact Heather Jones: [n8jones@msn.com](mailto:n8jones@msn.com)